Pony Club Tasmania Membership Renewal

To renew your Pony Club Tasmania Membership which includes insurance you will need to access the MyPonyClub website by clicking on this link

http://osm-pony.omnisportsmanagement.com/OSMMain/OsmMain.aspx

Renewal also covers riders transferring one club to another anywhere in Australia as pony club is a national organisation.

From the home page select "Members"

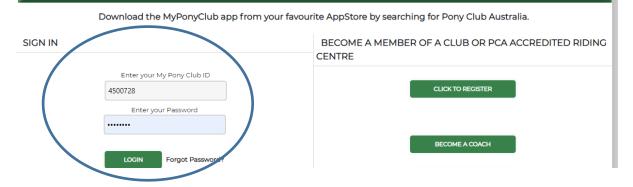


You will be presented with the log in screen as shown below.

MyPonyClub MEMBER PORTAL

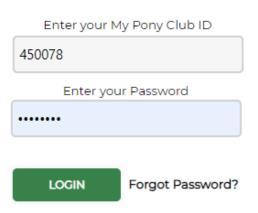
Manage your membership and find events all from your Member Profile!

Been a member before? Get your PonyClub ID and password here!



Use the SIGN IN section on the left to renew your membership

SIGN IN



To login:

1. Enter your PCT number In the My Pony Club ID field

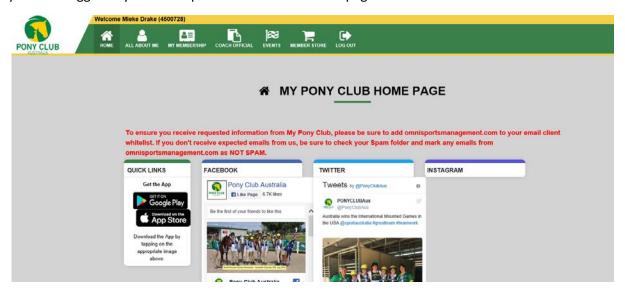
Enter your My Pony Club ID 4500728 If you do not know what your PCT number is please contact Katherine email drakez1@bigpond.com

2. Enter your password and select "Login"



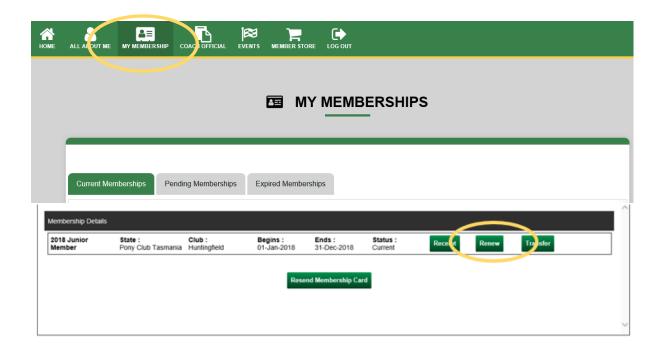
If you have not logged on before select "forgot password?"

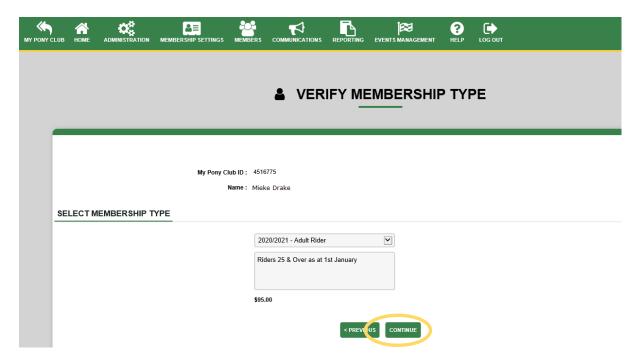
Once you have logged in you will be presented with the home page as shown below.



- 3. From here select "My Membership"
- 4. To renew membership select the "Renew" button.
 - a. Please note if you are wanting to join a new club select "Transfer" and await notification from the new club prior to renewing membership and making payment. The transfer process involves making a request to your existing club having that approved and then your existing club DC must arrange for the request to be forwarded to the new club DC for acceptance.

Renew

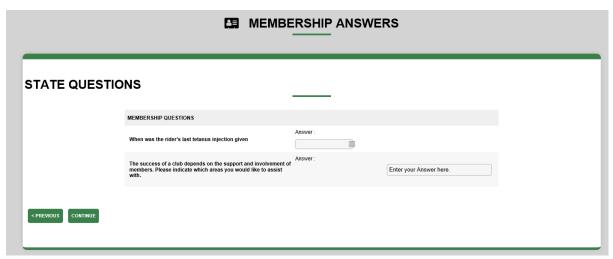




5. Select membership type from the drop down list



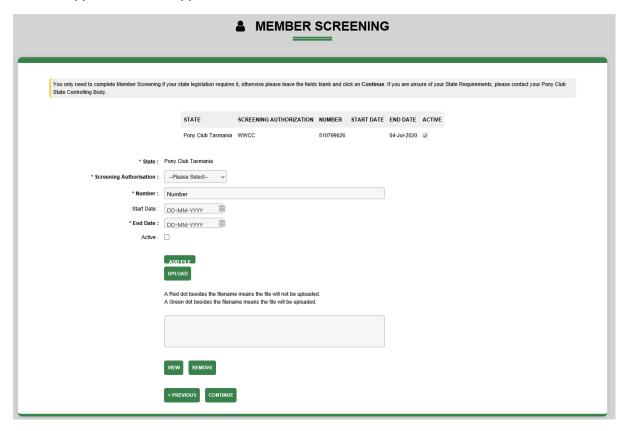
6. Then select "Continue" The Membership Answers screen is presented



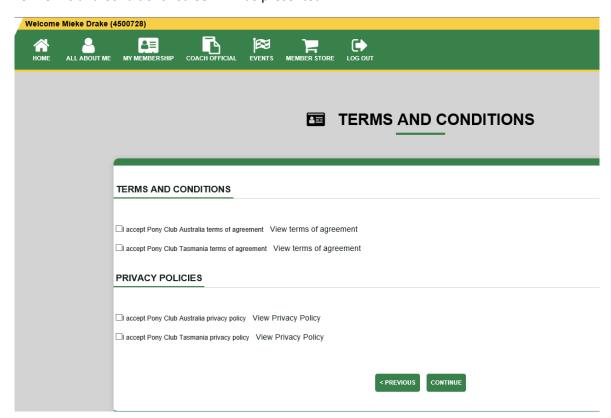
7. Enter required information and select "Continue"



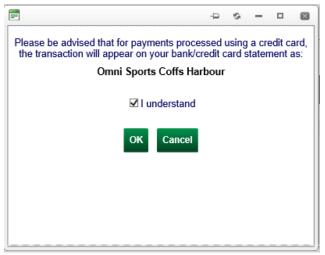
The following screen is presented. Enter WWCC (Working with children/ vulnerable people) details if applicable. If not applicable select "Continue.



The "Terms and Conditions" screen will be presented.



8. Check the terms and conditions, and then select continue again. A pop up box will be presented advising how the transaction will appear on your bank statement as shown here.

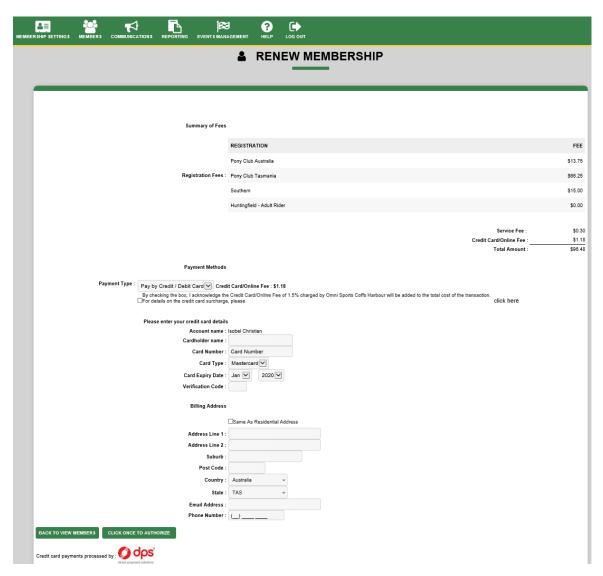


9. Check "I understand" and then select "OK"



The payment screen is then displayed as

shown below

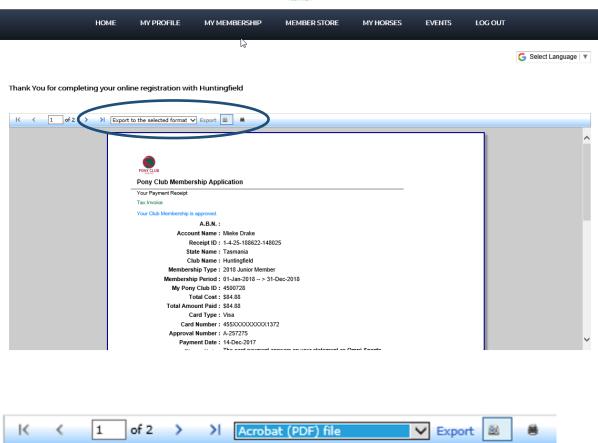


10. Enter your credit card details and select "Click Once to Authorise" button.

You will then be presented with your Payment Receipt. It is strongly suggested you print and save a copy of this receipt. Take the printed copy with you to all official events, in particular trials and championships.

11. To save a copy of the receipt select "Acrobat (PDF) file" from the drop down menu in the "Export to selected format box".





Then select "Export" Export

Once the pdf file has been generated save this to your pc and print a copy. Example of a receipt shown below.



Pony Club Membership Application

Your Payment Receipt

Tax Invoice

Your Club Membership is approved.

A.B.N. :

Account Name: Mieke Drake

Receipt ID: 1-4-25-188622-148025

State Name : Tasmania Club Name : Huntingfield

Membership Type: 2018 Junior Member

Membership Period: 01-Jan-2018 -- > 31-Dec-2018

My Pony Club ID: 4500728 Total Cost: \$84.88 Total Amount Paid: \$84.88 Card Type: Visa

Card Number: 455XXXXXXXXXX1372

Approval Number: A-257275 Payment Date: 14-Dec-2017

Please Note: The card payment appears on your statement as Omni Sports

Coffs Harbour

| Membership Registration | Fee |
|---|---------|
| Mieke Drake - Pony Club Australia - 2018 Riding Membership (01-Jan-2018> 31-Dec-2018) | \$6.88 |
| Mieke Drake - Tasmania - Junior Member (01-Jan-2018> 31-Dec-2018) | \$76.15 |
| Mieke Drake - Southern - Members (01-Jan-2018> 31-Dec-2018) | \$0.00 |
| Mieke Drake - Huntingfield - Junior Member (01-Jan-2018> 31-Dec-2018) | \$0.00 |

Membership Registration Total: \$83.03

Service Fee : \$0.30

Credit Card/Online Fee : \$1.55

Total Amount Paid : \$84.88

Total amount paid includes processing fees and any optional membership extras selected during this membership registration process.

To log in to your profile please visit https://osm-pony.omnisportsmanagement.com/memberships/OSMMbr_RespLogin.aspx.

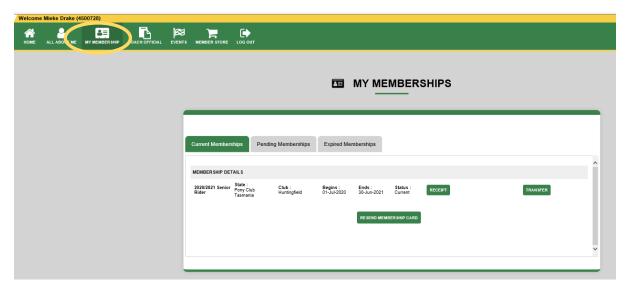
If you have any questions, you can contact our helpdesk via email at: <u>support@sportsmarketing.com.au</u>.

To ensure you receive confirmation information from My Pony Club, please be sure to add omnisportsmanagement.com to your email client whitelist. If you don't receive the email from us, be sure to check your Spam folder and mark any emails from omnisportsmanagement.com as Not Spam.

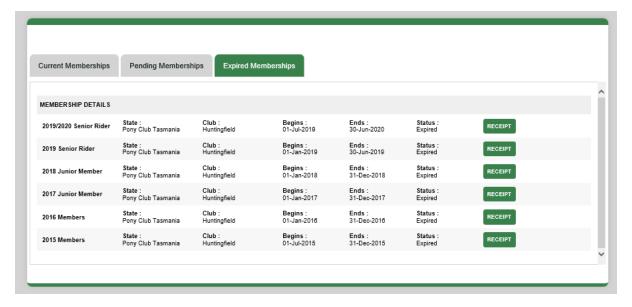
Thank you.

We hope you enjoy being a part of the Pony Club Australia community.

12. Select the "My Membership" button and verify your membership has been updated. From here you can select "Resend Membership Card" to print your membership card.

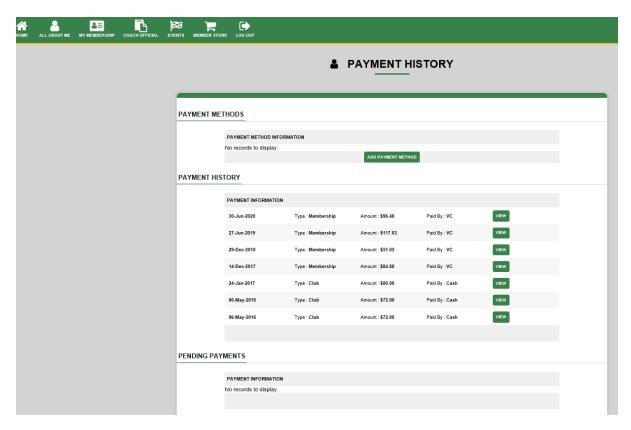


To view past memberships select the "Expired Memberships" tab.



If you are requesting a transfer to another club it will be shown in the Pending Memberships tab.

13. To verify payment status go to "All About Me" from the menu bar and select "My Payments"



You may like to take the opportunity to complete your profile, add a nice picture of your pony etc. To do this select the "My Profile" and "My Horses" buttons from the "All About Me" menu. Select "Log Out" on completion.

